



FAIRFAX COUNTY

Athletic Services
DEPARTMENT OF COMMUNITY AND
RECREATION SERVICES
12011 Government Center Parkway — 10th Floor
Fairfax, Virginia 22035-1115

V I R G I N I A

Telephone: 703-324-5533 Fax: 703-324-5546 TTY: 703-222-9693

July 11, 2006

Dear Fairfax County Athletic Field Users:

Enclosed are your **Fall 2006 Athletic Field Permits**. Please review the enclosed permits carefully. Be sure to note any dates that are blocked out.

Final permit information including all necessary payment, rosters, schedules and any updates to contact information is due to CRS within 2 weeks of your first scheduled game.

As a league organizer, it is your responsibility to notify your participants, coaches, and spectators of Fairfax County policies and guidelines. **You are also responsible for insuring that the practice and game slots are distributed among your teams in accordance with this policy.** Failure to follow these policies may result in termination of your permits. The Field Allocation Policy can be found at http://www.fairfaxcounty.gov/rec/Team_Sports/Field_Gym_Usage.htm

Field permits are not transferable. If your organization is willing to relinquish space in order to help another group, it **MUST** be coordinated through this office so the changes can be properly documented.

In order to more effectively assist you, we ask that all requests for additional space or changes to the enclosed permits must be submitted in writing via e-mail or fax.

North County Fields

Ashlee Currie

E-mail: Ashlee.Currie@fairfaxcounty.gov

Phone: (703) 324-5523

Fax: (703) 324-5546

South County Fields

Andrew Buffington

Email: Andrew.Buffington@fairfaxcounty.gov

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*****NEW*****

CRS now has field monitors visiting the various fields on a regular basis in Fairfax County to ensure that all regulations and policies are being adhered to. Please make sure that your coaches have a copy of the Facility Use Permit with them at all times.

ENCLOSURES

- The Final Permit Information and the Roster Summary Sheets are provided. Please complete and return each sheet along with all required information.
- Enclosed are also copies of the policies from the Fairfax County Park Authority and Fairfax County Public Schools regarding business activities conducted on their respective properties. Please take a moment to familiarize yourself with each policy as you are responsible for abiding by each policy.

Please remember that there is a shortage of athletic fields in nearly every area of the County. As such, we have done our best to allocate space in a fair and equitable manner.

Best wishes for a successful fall season!

Sincerely,

Karen Avvisato
Division Supervisor
Community and Recreation Services – Athletic Services

Enclosures

FINAL PERMIT INFORMATION

NOTE: A separate form must be completed for each sport.

1) Contact Information:

Organization Name: _____ Sport: _____

Contact Name: _____ Contact Email Address: _____

Contact Home Phone: _____ Contact Work Phone: _____

2) Organization Registration Type: € participant € team
(not applicable to groups of individuals)

3) Registration Fees: Please indicate how much participants/teams pay to register with your organization.

Age Group	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

4) Game/Practice Schedules:

a) Games Start Date _____

b) Attach copies of current season's game and practice schedules. If available on-line, please indicate website here:

5) Complete Roster Summary Sheet (attached) and include copies of rosters for registered players.

6) Include payment of Application Fees and Non-County Fees.